

## Installation of the Meraki software on your iPad

Dear WCA Parents,

**Before the iPad is brought to WCA** ... install the Meraki Management System / WCA profile ...

... go to the “App Store” icon on your iPad and login using your Apple ID. Search for the free “**Meraki Systems Manager**” app and download it. Enter the network ID: **074-628-9263** and install the profile.

... press register ... the press “install”, and then “install” again to confirm. (Always say “YES” or “Agree” when asked to use location services or receive “Push” notifications.) The MDM also requires that your iPads utilize a passcode lock.

... the installation will be confirmed when complete; this installation will not affect your use of the iPad in any way, nor will it delete any data, apps, or files.

Attached is a separate document entitled “Student iPad Use at WCA – Expectations” agreement. Carefully read and have the student and parent sign the agreement. **Bring it to school signed with your iPad.**

During the first weeks of school, first thing in the morning, have your student bring the iPad to school and present it at the front desk to Mrs. Pettis. She will collect and seal the iPad in a security envelope and confirm the ownership of the iPad on the envelope. During that same school day, Mr. Moore will meet with the iPad student owner, open the security envelope, and have the student turn the device on to record the ownership of the iPad, its serial number and its Wi-Fi MAC address. The device will be returned to Mrs. Pettis in the security envelope and the student may pick up their iPad at the end of the school day. The iPad may then be used on the WCA campus beginning the next school day. (Mr. Moore will activate the MDM software on the iPad remotely after school hours.)

**What does the school and Meraki see and control related to the content, apps, and usage of your iPad? The MDM profile settings only allow WCA to see activity on the iPad when it is within the school’s Wi-Fi network. There is no ability to see, monitor, access, or record any activity, data, files, or app usage on the iPad when the device is off WCA property! When on WCA property there is still no ability to see, monitor, access, or record any files stored on the device.** The only thing that Meraki or the school can see continually (24/7) is the geographic location of the iPad. (This can be very helpful if you lose your device!) WCA highly encourages parents to set their own content and usage restrictions for their iPad – for when the device is outside off school property!

Student use of personal iPads at WCA is a privilege. Students violating school policies may lose this privilege at the discretion of the administrator.

All iPad owners have the ability to delete all MDM software from their iPad at any time. If this is done, WCA receives an automatic email notification of the deletion from Meraki, and the iPad can no longer be brought to the WCA campus.

If you have questions about these policies, please contact Mr. Moore ... [Mark.Moore@West-Mont.org](mailto:Mark.Moore@West-Mont.org).

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